



May 19, 2000

DIRECTIVE: JOB CORPS INFORMATION NOTICE NO. 99-16

TO: ALL JOB CORPS NATIONAL OFFICE SENIOR STAFF
ALL JOB CORPS REGIONAL DIRECTORS
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS

FROM: RICHARD TRIGG /s/
National Director
Job Corps

SUBJECT: Disability Resources: Centers for Independent
Living and Job Accommodation Network

1. Purpose. To make Job Corps staff and contractors aware of the services provided by Centers for Independent Living (CILs) and The Job Accommodation Network (JAN).

2. Background. Program Instruction 98-20 announced the development of the Disability Action Plan for Job Corps. An important part of this plan is developing relationships with disability organizations. Community/private organizations and government agencies can offer support (financial and technical assistance, cooperative agreements, volunteers), and can promote Job Corps to potential students/staff and other disability organizations.

At the National level Job Corps is building relationships with CILs and JAN. A JAN staff member and the chief of the Rehabilitation Services Administration Centers for Independent Living program attended a Job Corps disability workgroup to explain the services their organizations provide and how the organizations can be of assistance to the Job Corps program. JAN is also assisting with training at the Job Corps Disability Workshops.

At the center level CILs have assisted several centers by participating in facility surveys; identifying accessibility problems and developing solutions for removing barriers; providing awareness and other disability-related training; and

assisting students and staff with individual issues (e.g., obtaining personal assistive services). From JAN, center staff have requested general resource information about accommodating particular disabilities and technical assistance with a particular accommodation situation.

As centers and contractors develop their own capabilities to improve access, provide reasonable accommodation, and develop the expertise to work with persons with disabilities, CILs and JAN will be valuable resources.

Centers for Independent Living

CILs are private, non-profit, consumer-controlled, community-based organizations providing services and advocacy by and for persons with all types of disabilities. Core services include information and referral assistance, independent living skills training, and peer counseling.

Additional services are provided as needed and may include assistance securing housing/shelter, training (e.g., mobility, life skills, consumer information, community living), provision of personal assistive services, assistance with supported living, transportation, and individual and group recreation activities.

Specific services offered to youth with disabilities include training in self-awareness, esteem building, advocacy, and self-empowerment; and assistance in developing career options.

There are approximately 250 CILs nationwide with at least one in every State, the District of Columbia, US Virgin Islands, Puerto Rico, and American Samoa. For a listing of CILs, visit the website, <http://www.designlinc.com/designlinc/centers.htm>.

The Job Accommodation Network

JAN is a free consulting service that provides information about job accommodations and the employability of people with functional limitations. JAN can address issues of accessibility, suggest accommodations options, offer solutions to accommodation issues, and provide resource information.

JAN can be reached by telephone (Voice/TDD) at 1-800-526-7234 and by internet, at <http://janweb.icdi.wvu.edu/>.

3. Action. Job Corps centers and contractors should contact local CILs to determine the particular services they provide, and offer information about the Job Corps program; and contact JAN

when technical assistance regarding accessibility or accommodation is needed.

4. Expiration Date. Until Superseded

5. Inquiries. Direct any inquiries to Barbara Grove, RN, at 202-219-5556. Agencies should direct inquiries to DA/FS James Everage at 303-275-5460, DI/NPS William Jones at 202-565-1085, DI/WRB Robert Sims at 303-445-2633, or DI/FWS James Banks at 202-208-4634.